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Information Report

Purpose

To present factual information about a class of things, usually by classifying them and then describing their characteristics.

Structure

Opening <u>general definition</u> or statement.

Sequence of <u>related statements</u> about the topic

<u>Concluding statement</u> that summarises the information

Language Features

- Use of technical language
- Generalised terms
- Timeless present tense



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